

September 28, 2010

#### SECURITIES & EXCHANGE COMMISSION

SEC Building, EDSA Greenhills Mandaluyong City Fax No.: 727-2990

Attention:

Company Registration &

Monitoring Department

Reg. No.

43293

#### Gentlemen:

We wish to inform you of the following matters that were taken up in the Annual Stockholders ' Meeting and the Organizational Meeting of the Board of Directors of the Company which were held today, September 28, 2010, to wit:

## I. STOCKHOLDERS' MEETING:

A. Election of the Board of Directors:

The following were elected as Directors of the Board for 2010 until their successors shall have been duly elected:

- 1. Mr. Jesus N. Alcordo
- 2. Ms. Alexandra G. Garcia
- 3. Mr. Antonio M. Garcia
- 4. Mr. Eusebio M. Garcia, Jr.
- 5. Mr. Jose Ricardo C. Garcia
- 6. Mr. Ramon M. Garcia
- 7. Mr. Ramon Y. Navarro
- 8. Mr. Augusto P. Nilo
- 9. Ms. Ana Maria G. Ordoveza
- 10. Mr. Jose Ma. L. Ordoveza

# B. Other Stockholders' Actions:

1. Approval of the Minutes of the Stockholders' Meeting held on September 18, 2009

- Approval of the 2009 Annual Reports/Audited Financial Statements.
- 3. Designation of SGV & Co. as the Company's External Auditor for 2010.
- 4. Ratification of resolutions and proceedings of the Board of Directors as well as the acts of Management and Officers for the period September 18, 2009 to present.

### II. ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS:

- 1. Election of the following:
  - a. Officers:

1. Mr. Antonio M. Garcia - Chairman of the Board

2. Ms. Ana Maria G. Ordoveza - President and CEO

3. Ms. Alexandra G. Garcia - Chief Operating Officer

4 Ms. Jose Ricardo C. Garcia - Treasurer

5. Atty. Erwin A. Temprosa - Corporate Secretary

6. Mr. Ferdinand S. Ellema - Assistant Corporate Secretary

b. Board Audit Committee

1. Mr. Augusto P. Nilo - Chairman

Mr. Jose Ma. L. Ordoveza - Member
Mr. Jose Ricardo C. Garcia - Member

2. Issuance of the Mortgage Participation Certificate in favor of Vision Insurance Brokers, Inc.

Thank you.

Very truly yours,

**ELENITA A. CALAR** 

Vice President

Corporate Affairs, Marketing Research and Information

FERDINAND S. ELLEMA

Legal Services